

Instructions for Virtual Reading Volunteers

- The literacy component of Project Transformation is an exciting opportunity for volunteers to interact with children! This year, in order to maintain public safety, the reading program is shifting to an online platform. Volunteers will use technology (Microsoft Teams and BookNook) to offer genuine relationship, encouragement, and reading help for children attending the summer program.
 - **Book Nook** is a research based reading program that addresses students' specific needs. Children read one-on-one with a volunteer, or in small groups with a volunteer. No materials are needed besides access to a computer and internet connectivity.

For Volunteers

- **Volunteers are required to sign up** for their virtual reading time on GivePulse, PT's volunteer management system.
- The virtual reading opportunity is for volunteers age 16 and up.
- To ensure the safety of our children, all volunteers age 18 and up must complete a background check prior to volunteering with Project Transformation.
- After a volunteer's background check is verified, the volunteer will get a confirmation email from GivePulse with a required training video, instructions for logging on to Microsoft Teams and BookNook, and a phone number to call if they need help.
- Please refrain from cell phone use during the reading program. We want to give children our undivided attention.
- **During your service with Project Transformation, we ask that you do not take pictures or screenshots of children on your personal devices.**

For the PT Liaison

- It is easiest for scheduling purposes if your church or group can commit to providing 8-10 volunteers for an entire week, Monday-Thursday (9:45AM-12:15PM). Please contact Taylor at davenport@pttennessee.org to schedule a reading week. See GivePulse for a more accurate volunteer number request and virtual reading timeframe as we get closer to the summer program.
- **Please verify that volunteers have a background check at least two weeks prior to your virtual reading week** by sending the [verification form](#) to the PT office.
- One week prior to your virtual reading week, please call your volunteers to make sure they have received the instruction email and plan to watch the required training video.
- We ask the partner church liaison to lead a final debrief and prayer after the Site Coordinator has signed off the call.
 - What were some special moments from today? Where did you see God?
 - What did you learn today? About the children? About yourself? About our community? What will you take away from this experience? What surprised you?
 - Do you have any questions about your experience or about Project Transformation?